



Artists Society of Canberra Inc

STUDIO USE POLICY

With a view to enhancing member-engagement and making use of the studio when it might otherwise be vacant, various potential uses of the studio have been discussed. The allocation of studio time needs to be based on the core aims and principles of ASOC.

In the event of competing demands, the agreed order of priority is as follows.

1. Scheduled members monthly (or similar) meeting
2. Management Committee meeting
3. ASOC sponsored workshop
4. Scheduled weekly workgroup (such as the Open Studio workgroup which meets in the studio on alternate Sundays)
5. 'Make-up' sessions for workgroups who have missed time due to other studio use (1 to 3 above) or public holidays
6. Casual bookings e.g., workgroups wanting extra meeting time.

These priorities can apply to any time when the studio is not used for an approved purpose. At present, these include Sundays, evenings (except Thursdays) and term breaks. Rent may be charged for casual use, but not for 'make-up' sessions and bookings may be managed by the Studio Manager.

AUTHORISATION

PRESIDENT

AGREED BY THE MANAGEMENT COMMITTEE 23 FEBRUARY 2021

Artists Society of Canberra

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Drafted by	JA Pulko	Version details	10/08/2022 Insert logo & version info
Responsible person	President	Scheduled review date	2025