



Artists Society of Canberra Inc

DELIVERY POLICY FOR ONLINE ORDERS

The products provided by ASOC are: membership of the Society; places in workshops and workshop programs such as the Summer Art Experience and Restart Art January 2021; and entry of artworks for exhibition. These products may be provided exclusively for ASOC members or may be open to the general public, e.g. open exhibitions. ASOC does not sell products that result in the delivery of physical goods and services.

If you have ordered ASOC products online you can expect the following actions to occur:

- If you have used an ASOC form and processed payment you will receive an immediate notification on the web thanking you for your purchase.
- If your payment has been processed by credit card using the eWay gateway for payment, you will receive an email confirmation from eWAY containing your order details within a few minutes of your order (if you have provided your email address).

ASOC does not sell physical goods, therefore no delivery details of a physical product will be provided.

ASOC Membership

ASOC Membership products will result in a membership card being available online at the member's membership account with ASOC.

Workshops and Workshop programs

Places in workshops will only be accepted up to a maximum number determined by the tutor and ASOC. If the workshop is marked full, forms will be accepted without payment for a waiting list.

Policy number	015	Version	001
Drafted by	S Clively	Version details	Applied new logo & footer 19/7/22
Responsible person	President	Scheduled review date	



If you have been successful in gaining a workshop place you will be emailed an acknowledgement and a materials list once payment is deemed complete.

Exhibitions

If you have submitted an online entry form to an exhibition you will receive a copy of that form via email as an acknowledgement. The online terms and conditions for the exhibition will include details for the drop off and collection of artworks.

Contact details if you experience difficulties are on our website:
<https://asoc.net.au/asoc-contact/> .

AUTHORISATION

[Signature of MC Secretary]

September 2020

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